



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-2

H. Thomas Hannagan, Treasurer
Democratic State Committee Delaware
P.O. Box 2065
Wilmington, DE 19899

APR 5 1995

Identification Number: C00211763

Reference: Amended July Quarterly Report (4/1/94-6/30/94) dated
1/24/95

Dear Mr. Hannagan:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule H4 of your report to clarify the following descriptions: admin-exp, admin-hdq, admin-raimb, admin-state, and admin-voter. For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Contributions to federal committees do not qualify as shared expenses which may be allocated between your federal and non-federal accounts. Contributions to federal committees should be wholly paid for by the federal account, disclosed on a Schedule B for Line 23 of the Detailed Summary Page. However, your Schedule H4 discloses allocation of activity towards the federal committee of Oberly Senate Committee. For your information, direct candidate support activities are allocable activities and include expenditures made on behalf of specific federal and non-federal candidates, for example, publications or broadcast communication. 11 CFR §106.1(a) Please clarify the disbursement to Oberly Senate Committee on Schedule H4, amending the report as necessary.

-Schedule H2 of your report indicates that your committee participated in fundraising activities or events (i.e., Women's Leadership Forum) during the reporting period. However, there are no corresponding disbursements reflected on your Schedule H4. If any disbursements were incorrectly reported, you should file

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an amended Schedule H4 with the correct unique identifying code or title.

Note that you need not include activities on Schedule H2 if there are no corresponding payments made for the activity during the reporting period.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,



Neil Evans
Reports Analyst
Reports Analysis Division

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